



GENERAL TERMS & CONDITIONS

1. ENROLMENT

Enrolment at Centre Zenith is done on a first come first served basis. The enrolment will be done on site. Once the number of students enrolled in a class reaches the prescribed number of students (7 to 15), Centre Zenith reserves the right to stop registration of students for the said class.

Students who are enrolling for the first time are required to provide ID or passport and fill up an admission form.

Students are allowed to join a class after the starting date depending on the availability. They will then see enrolment terms with the management.

2. FEES AND PAYMENTS

Tuition fees can be paid for the whole or in installments.

Payment methods:

By installments / EMI

By card

By cheque

By bank transfer

By cash

All fees due (the whole tuition fee or the installment depending on the chosen method) for every new term shall be paid in advance, the latest on the first day of class.

Failure to settle outstanding fees within the prescribed period may result in the student's exclusion from the class.



3. PAYMENT BY INSTALLMENT

We offer a payment by installment facility to our students. Installments will be taken following dates fixed during the enrolment. For this payment option, there is an added cost to cover administrative fees in case of payment by installment.

4. REIMBURSEMENT

The student accepts that the installment facility is a credit given by Zenith, and the full amount of fees is to be reimbursed irrespective of whether the program is continued by the student. A student engages to reimburse the full program fees through the monthly installment.

5. REFUND / TRANSFER

Tuition fees are not refundable, neither transferable. If after taking admission to our classes your priority changes, please note that a refund of tuition fees, or cancellation of future installments cannot be asked.

If a student has to suspend his/ her classes after X number of classes, he / she may finish the course by joining a later group for the missed classes.

6. REPLACEMENT CLASSES FOR A STUDENT

Students are expected to attend their lessons at the stipulated days and time given within the stipulated period of study. In the event a student misses classes, we can offer that he or she attend a class from another course, depending on the availability.

7. TEACHER - STUDENT - CENTRE RELATION

We will do our best to get the best possible teachers to our students during the program. Students may or may not get the same teacher throughout their program.

It's prohibited for students to contact a teacher for extra classes and vice versa. All discussion for extra classes shall be done through us.



8. ATTESTATION OF PROGRAM ATTENDED

An examination will be held at the end of our program as an evaluation on the students' progress. Students will be notified by the teacher as to when the examination will take place.

At the end of the classes, Centre Zenith will issue an attestation of training, generally within 60 days from the end of program.

If any student misses an evaluation, he/she can appear a future exam with a different group.

9. IMAGE RIGHTS

The student gives Centre Zenith his or her permission to use their comments, testimonies, pictures and videos of them taken during class for promotional use. By signing this document the student accepts that their image may be used on social networks or on the website.

10. ONLINE CLASS

A student attending the program online, must keep the video on during the program. In case a video cannot be kept on due to technical reasons, please inform the same to your teacher, and try to solve the issue before the next class. It is important for class cohesion and building interactivity among everyone.

Student will sign after writing " *Read and approved, good for agreement on the terms and conditions* " .

The student